

Fees and Charges – Academic Year 2011-2012

PREP SCHOOL (DAY) – Year 3 (7 and 8 year olds)	£4,185 per term
PREP SCHOOL (DAY) – Years 4 to 8 (8 to 13 year olds)	£4,610 per term

SHORT STAY is also available for a minimum stay of half a term. Full details are available from the Registrar.

What's included in the fees?

Day fees include text and exercise books, lunch (and a snack when children remain in school for after school activities/sport).

Extras

We try to keep any extras on your bill to a minimum. As a guide, the following are the main categories of **optional** extra charges:

- Sleepovers (when day children can stay overnight in the boarding house) cost £20 per night, Monday to Friday and £25 per night, Saturday and Sunday.
- Activities – the majority of after school activities are included in the fees, but sometimes it may be necessary to charge extra if there has been a need to bring in outside expertise, or where the activity either requires materials or incurs the hire of courts, etc. The charges are kept to the minimum and either subsidise or cover the cost of an activity session.
- Holiday trips and excursions (prices vary).
- Insurances.
- Examinations and invigilation.
- Minibus – the school runs five minibus routes – costs are available on request.
- Music lessons:

Individual lessons	£18.90 per 30 mins
Shared lessons (2 people)	£14.88 per 30 mins
Shared lessons (3 – 6 people)	£11.18 per 30 mins
- Extra Tuition. Prices available on request.
- Special events such as Arts Week (between £10 and £20).
- School photographs (from £25 for an individual photo pack to £80 for a mounted/framed official whole school photograph).

Ways of payment

Payment can be made by cheque or credit/debit card. We also offer our own direct debit scheme. We can also accept payment under Salary Sacrifice Schemes and we offer discounts for fees paid in advance. If any of these methods of payment are of interest to you, please contact the Finance Bursar for further details.

Entry and Registration

To secure a place for your child at St Andrew's we recommend that you complete and return a registration form with a non-refundable registration fee of £65. We will then send you confirmation that your child has a place, or if the year group is full, he/she will be placed on a waiting list. One year (or less) before entry, parents will be asked to pay a refundable deposit as outlined below:

The deposit is held by the school and is refundable when your child leaves providing that all financial commitments have been met and due notice (one full term) has been given.

Day Children entering Years 3 to 8 (7 to 13 year olds)	£600 deposit
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Notice of Withdrawal

With the exception of Year 8 children who are in their last term, a term's notice in writing is required if a child is going to leave the school; otherwise a term's fees will be due.

Equal Opportunities

St Andrew's operates a policy of equal opportunities for all children, regardless of age, sex, colour, creed or status. Each child, from the youngest member of the Nursery department to the oldest boy or girl, day or boarding in the senior school, will be treated with the same consideration and care.

Policy

The admission of a boy or girl is conditional on acceptance of the terms of the school prospectus and of the rules published by the school from time to time. While every effort is made to inform parents about serious breaches of school rules, it must also be accepted that the Headmaster has complete discretion in the imposition of sanctions, including suspension or expulsion.

Please note that fees are reviewed annually and payable termly in advance

July 2011