



The Lodge

Fees and Charges – Academic Year 2009-2010

NURSERY (2 - 4 year olds)

Nursery 1 (2 and 3 year olds) £23.05 per morning session and/or

Nursery 2 (3 and 4 year olds) £17.25 per afternoon session

Please note the above includes pre-school care (8am to 8.30am), but not after-school care (3.30pm to 6pm)

Pre-booked after school care in the Nursery is available at £5.75 per hour. Sessions should be booked and paid for in advance. However, additional sessions/care over and above bookings can be provided, subject to availability. Please note: No remission will be paid for missed sessions once booked. Nursery holiday care is also available at a cost of £4.62 per hour.

What's included in the fees?

Nursery fees include the teaching of specialist subjects, breakfast at 8am, lunch (mornings only) and morning and afternoon refreshment breaks.

Extras

We try to keep any extras on your bill to a minimum. As a guide, the following are the main categories of **optional** extra charges:

- Activities – the majority of after school activities are included in the fees, but sometimes it may be necessary to charge extra if there has been a need to bring in outside expertise, or where the activity either requires materials or incurs the hire of courts, etc. The charges are kept to the bare minimum and either subsidise or cover the cost of an activity session.
- School trips and excursions (prices vary).
- Insurances.
- Flexible minibus arrangements can be made and one-way trips cost from 1.18p, dependent on destination.
- Special events such as Arts Week (between £10 and £20).
- School photographs (from £25 for an individual photo pack to £80 for a mounted/framed official whole school photograph).

Entry and Registration

To secure a place for your child at St Andrew's we recommend that you complete and return a registration form with a non-refundable registration fee of £65. We will then send you confirmation that your child has a place, or if the year group is full, he/she will be placed on a waiting list. One year (or less) before entry, parents will be asked to pay a refundable deposit as outlined below:

The deposit is held by the school and is refundable when your child leaves providing that all financial commitments have been met and due notice (one full term) has been given.

Children entering Nursery (2 to 4 year olds)

£165 deposit

We phase our deposits for **day** children to a maximum of £653 due to the cost of extras increasing as a pupil progresses through the School. Therefore, prior to your child moving from Nursery to Pre-Prep a further £220 is requested and prior to your child moving from Pre-Prep to Upper School (Year 3) you will be asked to pay the final instalment of the deposit of £268.

Ways of payment

For a small charge parents may settle their bills monthly using Holmwoods Termtime Collections. **From July 2009 we will be offering our own direct debit scheme.** We can also accept payment under Salary Sacrifice Schemes and we offer discounts for fees paid in advance. If any of these methods of payment are of interest to you, please contact the Bursar for further details.

Notice of Withdrawal

With the exception of Year 8 children who are in their last term, a term's notice in writing is required if a child is going to leave the school; otherwise a term's fees will be due.

Equal Opportunities

St Andrew's operates a policy of equal opportunities for all children, regardless of age, sex, colour, creed or status. Each child, from the youngest member of the Nursery department to the oldest boy or girl, day or boarding in the senior school, will be treated with the same consideration and care.

Policy

The admission of a boy or girl is conditional on acceptance of the terms of the school prospectus and of the rules published by the school from time to time. While every effort is made to inform parents about serious breaches of school rules, it must also be accepted that the Headmaster has complete discretion in the imposition of sanctions, including suspension or expulsion.

Please note that fees are reviewed annually and payable termly in advance

May 2009